How to generate a downloadable link in OneDrive?

1. Drag your video file to your own CSOFT OneDrive. You can find your OneDrive in Teams' Files tab.

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## 2. Name your video file "Full Name+City"

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3. Select the file, click "Copy Link", click "People with existing access can use the link"

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4. Click "People in your organization with the link", click "Allow editing", click "Apply"

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5. Click "Copy" and paste the link to the website

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